Privacy Notice

This **Privacy Notice is intended** to the persons who address the State Data Protection Inspectorate for provision of information or consultation (except for prior consultations).

Who is your personal data controller?

State Data Protection Inspectorate (hereinafter referred to as the "SDPI"), Budgetary institution, registration number: 188607912, L. Sapiegos str. 17, 10312 Vilnius, Tel. (8 5) 271 2804, 279 1445, E-mail ada@ada.lt, https://vdai.lrv.lt/. Data Protection Officer: E-mail dap@ada.lt

For what purposes your personal data will be processed and what is the legal basis for processing of your personal data?

If you decide to address the SDPI with a request, for example, for provision of general consultation in writing or by e-mail, request for information or documents' copies, your personal data will be processed **for the purposes of examination of persons' requests including requests for provision of consultations.**

Please be notified that processing of personal data for the afore-mentioned purposes is carried out in **compliance with the legal obligation** (Article 6(1)(c) of the General Data Protection Regulation) which shall be set forth in:

1. General Data Protection Regulation;
2. Article 40(1)(2) and Article 40(1)(5) of the Republic of Lithuania Law on Legal Protection of Personal Data, Processed for the Purposes of Prevention, Investigation, Detection or Prosecution of Criminal Offences, or the Execution of Criminal Penalties, or National Security, or Defence;
3. Article 11(2)(1) of the Republic of Lithuania Law on Legal Protection of Personal Data;
4. Republic of Lithuania Law on Public Administration;
5. Republic of Lithuania Law on the Right to Access Information and re-use of data;
6. Resolution No 875 of the Government of the Republic of Lithuania of 22-08-2007 "On the Approval of the Rules on Examination of person's Requests and Their Service in Public Administration Institutions, Bodies and Other Public Administration Entities";
7. Order No 1T-34(1.12.E) of the Director of the SDPI of 08-03-2019 "On the Approval of the Description of the Procedure for Consultation at the SDPI" and Order No 1T-159 (1.12.E) of the Director of the SDPI of 02-10-2019 "On the Approval of the Description of the Procedure for Servicing persons".
8. other legal acts.

What your personal data is processed?

Identification data	name, surname, personal identification number (if the request is lodged through E-Government Gateway), date of birth (if the person does not have a personal

	identification number and submitted the request not through E-Government Gateway)
Contact details	telephone number and/or e-mail address and/or correspondence address and/or electronic consignment delivery box address
Data related to the enquiry	(depending on the request) fact, date and (where applicable) time of addressing the SDPI, content of the request (and your personal data in the request and/or annexes to the request, for example, video data, health data etc.), fact, date and (where applicable) time of responding to the request
Relation with the data controller (data processor)	name (name, surname) of the represented data controller (data processor), relationship with him/it, copy of the document confirming the fact of representation
Other personal data	correspondence (where a natural person can be identified from such correspondence), place of processing of personal data (where applicable) and signature

Please be notified that the SDPI will receive your personal data directly from you or from other institutions or entities (for example, institutions or entities which have forwarded your request for examination or forwarded their response to your request where request is submitted by the representative etc.).

To whom your personal data will be provided?

To the State Digital Solution Agency (if a request is lodged through e-services, i.e. E-Government Gateway)
To the data processors providing the Inspectorate with the maintenance of information systems (including document management systems) and other related services
To public authority competent to examine the request including the request for provision of consultations (where examination of the request does not fall within the competence of the SDPI) or specified in the request as additional addressees or with which the object of the complaint is related
To other data controllers, for example, law enforcement authorities, to the National Audit Office of the Republic of Lithuania etc. (in the cases set out in the legal acts and where provision of personal data is necessary and proportionate for legitimate and specific purposes)

How long your personal data will be stored?

Your personal data will be stored for the period of examination of requests for information or consultation and also the following periods for the purposes of ensuring the archiving requirements:

Correspondence with the authorities and persons of the Republic of Lithuania and the European Union concerning consultation on protection of data	5 years
Register of provided consultations on protection of data	3 years
Correspondence on the right to access information	5 years

What are your rights and how you exercise them?

You as a data subject have the following rights: Right to access information on data processing (Articles 13 and 14 of GDPR), Right of access data (Article 15 of GDPR), Right to rectification (Article 16 of GDPR), Right to erasure (right to be forgotten) (Article 17 of GDPR), Right to restriction of processing (Article 18 of GDPR). Note: the right to be forgotten or the right to restriction may be exercised when at least one of the conditions set out in Article 17(1) or 18(1) GDPR is met.

For information on how to exercise data subject's rights in SDPI please read: https://vdai.lrv.lt/en/data-protection-policy/.

Please be notified that if you object to the decision on your request concerning exercise of your rights as the data subject's rights taken by the SDPI, you are entitled to lodge a complaint to Vilnius Regional Administrative Court.